**FM 006- IAAC PEER EVALUATORS CURRICULUM VITAE FORM**

1. The requested information is confidential; it will only be used by the IAAC MLA Committee for the evaluation and qualification of peer evaluator applicants and for the evaluation of qualified peer evaluators.
2. The requested information shall be completed in English or Spanish official languages for IAAC peer evaluations.
3. Candidates to participate in IAAC peer evaluators training courses shall meet the requirements stated in IAAC PR 004 clause 5.2.2.1. The AB is expected to confirm that the candidate meets those requirements before submitting this application.

**To the IAAC MLA Committee Secretary**

### \_\_\_\_\_\_\_\_\_(Name of the Accreditation Body)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Confirms that the information provided in this form is true and accurate.

### The AB presenting this (candidate) peer evaluator to IAAC undertakes to, where possible and based on the requirement established in MD 002, make him/her available for IAAC evaluations at reasonable times on the basis that all expenses of team members apart from salaries will be paid by the accreditation body being evaluated. We also undertake that the (candidate) peer evaluator will, where possible, attend the peer evaluators' training activities as planned by the IAAC MLA Committee.

### Name of the person in the AB responsible for this information: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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## Personal Information

|  |  |
| --- | --- |
| **First Name:** |  |
| **Last Name:** |  |
| **Accreditation Body:** |  |
| **Address:** |  |
| **Country:** |  |
| **Telephone (incl. international access code):** |  |
| **Email:** |  |
| **Citizenship:** |  |
| **Native language:** |  |

**I am applying to be an evaluator for the following scopes of the IAAC MLA**

(Delete the scopes you are not applying for.)

Calibration Laboratories - ISO/IEC 17025

Laboratory medicine - ISO 15195

Testing Laboratory

ISO/IEC 17025 (Test)

International Standard for Laboratories (ISL) – WADA

Medical/Clinical Laboratories - ISO 15189

Point-of-care testing - ISO 22870 (POCT)

Biobanking - ISO 20387

Proficiency Testing Providers - ISO/IEC 17043

Reference Materials Producers - ISO 17034

Inspection Bodies - ISO/IEC 17020

Management Systems Certification Bodies - ISO/IEC 17021-1

Quality Management Systems Certification – ISO 9001 (QMS)

Environmental Management Systems Certification - ISO 14001 (EMS)

Food Safety Management Systems Certification – ISO 22000 (FSMS)

Food Safety System Certification (FSSC 22000)

Information Security Management Systems Certification – ISO/IEC 27001 (ISMS)

Medical Devices Management Systems Certification Bodies – ISO 13485 (MDMS)

Energy Management Systems Certification Bodies – ISO 50001 (EnMS)

Anti-Bribery Management Systems Certification Bodies – ISO 37001 (ABMS)

Occupational Health and Safety Management Systems – ISO 45001 (OH&SMS)

Product Certification - ISO/IEC 17065  Global GAP

Certification of Persons - ISO/IEC 17024  IPC

Validation and Verification of Green House Gases - ISO 14065

Validation and Verification - ISO/IEC 17029

**Knowledge of languages:**

I confirm that I have working knowledge adequate to perform a peer evaluation in the following official languages for IAAC evaluation:

SPANISH ( ) ENGLISH ( )

(Note: Working knowledge in the language means that the person is able to: (a) read AB’s documents and records; (b) interview AB staff and assessors; (c) listen to and understand the interviews and discussions during witness of an assessment of a CAB (d) write findings and the evaluation report.)

I also have knowledge of the following languages

PORTUGUESE ( ) FRENCH ( ) OTHERS ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## 2. Education and Training

## 2.1 Professional Education (technical education or undergraduate)

### Describe briefly your academic education or equivalent and grade(s) or degree(s) obtained (include undergraduate and postgraduate studies)

|  |  |  |
| --- | --- | --- |
| **DEGREE** | **INSTITUTION** | **YEAR DEGREE ACHIEVED** |
|  |  |  |
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### **2.2 Courses related to Conformity Assessment and Accreditation**

### Inform the standards and other normative documents for accreditation for which you have received training of at least 16 hours:

### ISO/IEC 17011

### ISO/IEC 17025 ISO 15189 ISO 20387 ISO/IEC 22870

### ISO 17034 ISO/IEC 17043 ISO 15195 WADA ISL

### ISO/IEC 17021-1 ISO/IEC 17021-2 ISO/IEC 17021-3 ISO/IEC 17021-9

### ISO/IEC 17021-10 ISO/TS 22003 ISO 50003 ISO/IEC 27006

### ISO 9001 ISO 14001 ISO 37001 ISO 45001

### ISO 22000 ISO 50001 ISO/IEC 27001 ISO 13485

FSSC 22000  FSSC 22000 Part 2, 3 and 4 Requirements

ISO/IEC 17065  Global G.A.P.  Global G.A.P IFA General Regulations

Global G.A.P IFA CPCC

### ISO/IEC 17024 IPC-PL-11-006

### ISO/IEC 17020

### ISO 14065 ISO 14066 ISO 14064-1 ISO 14064-2

### ISO 14064-3 ISO/IEC 17029 ISO 19011

Others specify

Inform the mandatory documents for accreditation for which you have received training or undertaken self-study.

IAF MD 1  IAF MD 2  IAF MD 4  IAF MD 5

IAF MD 6  IAF MD 7  IAF MD 8  IAF MD 9

IAF MD 11  IAF MD 12  IAF MD 13  IAF MD 14

IAF MD 15  IAF MD 16  IAF MD 17  IAF MD 20

IAF MD 21  IAF MD 22  IAF MD 23  IAF MD 24

IAF MD 25  IAF PL 9

ILAC P9  ILAC P10  ILAC P14  ILAC P15

Otros especifica

**3 Experience in accreditation and conformity assessment**

**3.1 Experience in accreditation body activities**

### Please describe below in detail your experience in the accreditation body. **Make sure you provide information about your experience in the MLA scopes you are applying for.** Provide information on your involvement in activities related to: management of the AB, quality management, management of the accreditation process, management and control of assessors and experts, training and qualification of assessors, observing assessors on site, reviewing assessment reports, participation in the making decisions, organization of proficiency testing or other laboratory inter-comparisons, reviewing proficiency testing reports, participation in and management of committees, conduct of internal audits, and any other activity relevant to the operation of an accreditation body.

| **Period** (month/year) | **Description of activity** |
| --- | --- |
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**3.2 Assessment experience**

### Inform below the standards / scopes of the IAAC MLA for which you are qualified as an assessor or lead assessor, the month/year of qualification and the number of assessments of CABs that you have conducted in last five years. Do not include assessments done as part of your training.

| **Standard/Scope**  (delete or add others if necessary) | **Assessor**  (month / year of qualification) | **Lead Assessor**  (month / year of qualification) | **Number of assessments in the last 5 years(1) (2)** |
| --- | --- | --- | --- |
| ISO/IEC 17020 |  |  |  |
| ISO/IEC 17021 o ISO/IEC 17021-1 + ISO/IEC 17021-3 for QMS (ISO 9001) |  |  |  |
| ISO/IEC 17021 o ISO/IEC 17021-1 + ISO/IEC 17021-2 for EMS (ISO 14001) |  |  |  |
| ISO/IEC 17021 o ISO/IEC 17021-1 + ISO/TS 22003 for FSMS (ISO 22000) |  |  |  |
| ISO/IEC 17021 o ISO/IEC 17021-1 + Requisitos FSSC 22000 V5.1 Part 3 y 4 para FSMS for (FSSC 22000) |  |  |  |
| ISO/IEC 17021 o ISO/IEC 17021-1 + ISO/IEC 27006 for ISMS (ISO/IEC 27001) |  |  |  |
| ISO/IEC 17021 o ISO/IEC 17021-1 for MDMS (ISO 13485) |  |  |  |
| ISO/IEC 17021 o ISO/IEC 17021-1 + ISO 50003 for EnMS (ISO 50001) |  |  |  |
| ISO/IEC 17021 o ISO/IEC 17021-1 + ISO/IEC 17029 for ABMS (ISO 37001) |  |  |  |
| ISO/IEC 17021 o ISO/IEC 17021-1 + ISO/IEC 17021-10 for OH&SMS (ISO 45001) |  |  |  |
| ISO/IEC 17024 |  |  |  |
| ISO/IEC 17024 + IPC-PL-11-006 |  |  |  |
| ISO/IEC 17025 for calibration |  |  |  |
| ISO/IEC 17025 for testing |  |  |  |
| ISO/IEC 17025 + ISO 15195 |  |  |  |
| ISO/IEC 17025 + WADA ISL |  |  |  |
| ISO/IEC 17065 + ISO/IEC 17067 |  |  |  |
| ISO/IEC 17065 + Global Gap IFA Requirements |  |  |  |
| ISO 15189 |  |  |  |
| ISO 15189 + ISO 22870 |  |  |  |
| ISO/IEC 17043 |  |  |  |
| ISO Guia 34 or ISO 17034 |  |  |  |
| ISO 14065 + ISO 14064-1 + ISO 14064-2 + ISO 14064-3 + ISO 14066 |  |  |  |
| ISO/IEC 17029 |  |  |  |

1. If you have done more than 30 assessments in the past 5 years, there is no need to specify the number; just inform “more than 30”.
2. (You may mention the total number of assessments you have done. In that case indicate the number of assessments done in the past 5 years, as well as the total number of assessments.

**3.3 Experience in peer evaluations**

### If you have participated in peer evaluations or pre-peer evaluations, please inform below the AB which was evaluated, your function on the team (trainee evaluator, team member or team leader), scope of the MLA that you evaluated and the year when the evaluation was conducted

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| --- |
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**3.4 Experience in standardization and conformity assessment bodies**

### Please describe below:

### (a) your experience in technical sectors relevant for conformity assessment activities you have been involved with;

### (b) your participation in standardization and in IAAC, ILAC and IAF- mention the standards you have been involved with, the committees, working groups and task forces you have participated in;

### (c) if you have attended meetings of MLA decision making groups, please inform the month/year of those meetings.

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## 4 STATEMENT

I, \_\_\_\_\_(name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ declare that the information provided is true and accurate.

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_