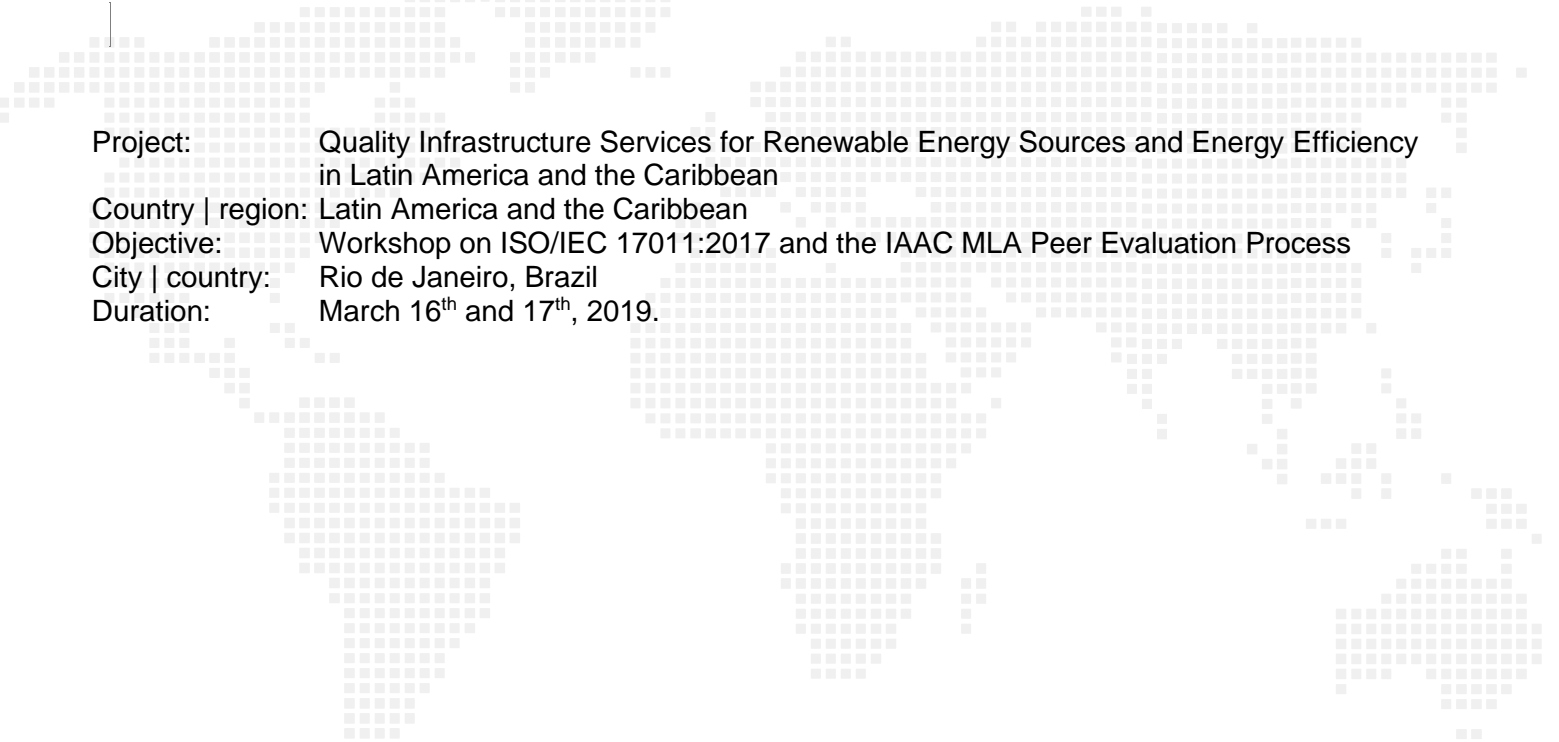


Expert Report Verónica García Malo

“Face-to face Workshop about key subjects selected of ISO/IEC 17011 and IAAC peer evaluation process”



Project: Quality Infrastructure Services for Renewable Energy Sources and Energy Efficiency in Latin America and the Caribbean
Country | region: Latin America and the Caribbean
Objective: Workshop on ISO/IEC 17011:2017 and the IAAC MLA Peer Evaluation Process
City | country: Rio de Janeiro, Brazil
Duration: March 16th and 17th, 2019.

Reporter: Verónica García Malo
Project No: 95309/ BMZ No.: 2015.2162.4
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Abbreviations | Explanation of terms used

ISO	International Organization for Standardization
IEC	International Electrotechnical Committee
PTB	Physikalisch-Technische Bundesanstalt
QI	Quality Infrastructure
TC	Technical Cooperation
NSB	National Standards Body
TC	Technical committee
SC	Sub Committee
WG	Working Group
NWIP	New Work Item Proposal
EMS	Environmental Management System
NMC	National Mirror Committee

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1. PRELIMINARY REMARKS

The activity consisted in a workshop to present the transition plan of ISO/IEC 17011:2017. The workshop took place in English and Spanish with simultaneous translation.

To clarify the scope of the documents the agreements for preparing the workshop were:

1. The scope of the workshop that was developed in Brazil took as a basis the following topics:

- Risk-based evaluation,
- Determination of competences,
- Evaluation program.
- The documentary evaluation of the transition to ISO/IEC 17011: 2017.

2. A work team was integrated to develop the base documents for the study of the evaluators that participate in the Brazil workshop. The purpose of the documents was the description of how an evaluator will evaluate the requirements in ISO/IEC 17011: 2017.

3. Those responsible for developing the initial documents were:

- Risk assessment, (Barbara Belzer)
- Determination of competences, (Verónica García)
- Evaluation program. (Cristina and Ferney Chaparro)
- Orientation for the documentary evaluation of the transition to ISO/IEC 17011: 2017, (Cristina and Ferney Chaparro)

During the workshop:

4. The facilitation was done by Verónica García.

5. The instructors explained how to evaluate the competence and risk analysis requirements, and present the evaluations program for the transition stage.

6. 30 peer evaluators plus the IAAC secretary attend the workshop either in presence or virtually.

7. The agreements at the workshop are detailed in the following sections of this report

1.1 LIST OF PARTICIPANTS

	Name / Nombre	Name of AB/ Nombre del OA	Country / País	Institution /Institución	E-mail	Comments/ Comentarios
1	María Amelia Acuña	OAA	Argentina	AB	mely_acuna@yahoo.com.ar	Online
2	Rita Cinca	OAA	Argentina	AB	ritacinca@oaa.org.ar	
3	Paola Marsico	OAA	Argentina	AB	paolamarsico@oaa.org.ar	
	Elizabeth Choque	DTA-IBMETRO	Bolivia	AB	-	Online
4	Olga Leal	CGCRE	Brazil	AB	obleal.27@gmail.com	
5	Aldoney Costa	CGCRE	Brazil	AB	afcosta@inmetro.gov.br	
6	Mauricio Soares	CGCRE	Brazil	AB	masoares@inmetro.gov.br	
	Andrea Melo	CGCRE	Brazil	AB	amelo@inmetro.gov.br	
8	Renata Borges	CGCRE	Brazil	AB	rmborges@inmetro.gov.br	
9	Fatima Leone	CGCRE	Brazil	AB	flmartins@inmetro.gov.br	
	Ana Follador	CGCRE	Brazil	AB	acfollador@inmetro.gov.br	
10	Mario A Silva	CGCRE	Brazil	AB	mafernandes@inmetro.gov.br	
	Guilherme Pedrosa	CGCRE	Brazil	AB	-	
	Luciaurea Cavalcanti	CGCRE	Brazil	AB	-	
	Eduardo Ceballos	INN	Chile	AB	-	Online
	Cristina Herrera	INN	Chile	AB	-	Online
12	Mary Picón	ONAC	Colombia	AB	mpiconr17@gmail.com	Online
	Mercedes Castro	ONAC	Colombia	AB	mercedes.castro@onac.org.co	Online
13	Juan Carlos Gonzalez	ONAC	Colombia	AB		Online
14	Laura Mujica	ONAC	Colombia	AB		Online
	Johanna Acuña	ECA	Costa Rica	AB		
15	Ilse Delgado	ECA	Costa Rica	AB	i.delgado@eca.or.cr	Online
	Blanca Viera	ODAC	Dominican Republic	AB		Online
16	Miriam Romo	SAE	Ecuador	AB	mromo@acreditacion.gob.ec	



17	Carolina Plaza	SAE	Ecuador	AB	mc.plazat@gmail.com	Online
18	Carlos Archila	OGA	Guatemala	AB	carchila@oga.org.gt	
	Alexander Pineda	OGA	Guatemala	AB	ppineda@oga.org.gt	
19	Duberly Barillas	OGA	Guatemala	AB	-	Online
20	Erik Alvarado	OGA	Guatemala	AB	-	Online
21	Lucrecia Arriola	OGA	Guatemala	AB	lucrecia.arriolaquintana@gmail.com	Online
	Sharonmae Shirley	JANAAC	Jamaica	AB	Sharonmae.Shirley@janaac.gov.jm	
22	Peter Unger	JANAAC	Jamaica	AB	punger@iqeis.com	
23	Elizabeth Tejada	ema	Mexico	AB	elizabeth.tejada@ema.org.mx	
24	Lorena Ramirez	ema	Mexico	AB	lorenagladys04@gmail.com	Online
	Yrene Caballero	ONA-Py	Paraguay	AB	ycaballero@conacyt.gov.py	
25	Laura Mujica	ONA-Py	Paraguay	AB	laumud06@hotmail.com	Online
26	Agripina Viveros	ONA-Py	Paraguay	AB	-	Online
	Imilce Zuta	INACAL-DA	Peru	AB	-	
	Alejandra Avelar	OSA	El Salvador	AB	-	
	Wendy Regalado	OSA	El Salvador	AB	-	
27	Liliane Somma	OUA	Uruguay	AB	acreditacion.uruguay@gmail.com	
	Robert Knake	A2LA	USA	AB	rknake@a2la.org	
28	Lonni Spires	A2LA	USA	AB	lspires@2a2la.org	
29	Julia Sancrica	A2LA	USA	AB	juliasancricca@gmail.com	Online
30	Ignacio Guerreiro	ANAB	USA	AB	imguerreiro@educ.ar	Online
31	Victor Gandy	IAAC	Mexico	IAAC	-	

2. OBJECTIVE

The main objective was to achieve a harmonization between the pair evaluators by training them on the transition plan of the ISO/IEC 17011:2017. As well as guiding them on how to evaluate the competence and risk analysis requirements, with a document review, on site or by witnessing.

A secondary objective was to present the Evaluation Programme according to the ILAC – IAF Resolution, IAAC guidelines and requirements.

3. PROGRAM OF WORKSHOP

The training was developed in Spanish and in English depending the mother tongue of the presenter with simultaneous translation.

The topics covered during the workshop were distributed as follows:

Day 1 Introduction

- Introduction of the Workshop
- Transition Plan and Document Review
- Competence Management

Day 2 Evaluation programme

- Risk based process
- Evaluation Programme
- Evaluation

4. IMPORTANT RESULTS OF THE EXPERT MISSION

The participants received the training indicated in the Program and they had the opportunity to request clarifications, harmonize understanding and comment on the presented issues as well as other related ones.

According to the involvement during the workshop, participants in the meeting room and in the webex meeting got a good degree of understanding.

4.1 GENERAL COMMENTS ON THE CURRENT SITUATION

The ILAC and IAF members agreed on a three years transition period, as stated in JGA Delhi Resolution 1 – Transition to ISO/IEC 17011:2017 The Joint General Assembly endorses the recommendation of the Joint Executive Committee, that the transition period for the revised ISO/IEC17011:2004 Conformity assessment — General requirements for accreditation bodies accrediting conformity assessment bodies due for publication in August 2017 will be three years from the date of publication of the revised standard.



IAAC issued their Mandatory Document 048 to implement the transition process, that takes into account the recommendation of the Joint General Assembly of IAF and ILAC which states: JGA Vancouver Resolution 2017-1 - Transition process to ISO/IEC 17011:2017. The Joint General Assembly endorses the recommendation of the Joint Executive Committee, to ensure JGA Delhi Resolution 1 – Transition to ISO/IEC 17011:2017 is fully implemented, that all peer evaluation activities carried out from 1 January 2018 will use ISO/IEC 17011:2017 as the requirements document. Details for this transition plan and the reporting requirements to the ILAC AMC and IAF MLA MC were provided in the JGA agenda papers.

The official publication date of ISO/IEC 17011 is November 2017, which means IAAC will have to ensure that all MLA Signatories have completed the transition successfully before November 2020.

4.2 DESCRIPTION OF THE CENTRAL ACTIVITIES AND RESULTS

After the 2 days of training and discussion, the workshop achieve the objective and also the aim of a peer evaluation process that is the development of skills and knowledge update of the national accreditation bodies, members of IAAC, through their peer evaluators, on the main changes of the ISO/IEC 17011:2017 standard:

30 people from 16 ABs were trained.

The conclusions of the workshop were presented to the Multilateral Arrangement Committee MLAC the next day and its members confirm the agreements with some additions and/or modifications.

The Meeting Conclusions are integrated to this report as Appendix 7.3

4.3 NEED FOR ACTION

The Meeting Conclusions have to be presented by Verónica García and Ferney Chaparro at the IAF/ILAC workshop on the application of ISO/IEC 17011:2017 to be held on 3rd April 2019 in Mexico City, Mexico as the IAAC contribution to the decision about the transition period and understanding of the new requirements.

5. CONCLUSIONS

The training was attended by representatives from sixteen countries, stakeholders and project coordinators. The workshop was developed for 2 consecutive days, 8 hours each day. The method consisted of presentations by the instructor, with the possibility of consultations as they progressed with the schedule, at the end a period for questions was allowed for the participants. Some participants attended the workshop online.

6. RECOMMENDATIONS (FUTURE ACTIVITIES, NETWORKING POTENTIAL ETC.)

What?	When?
Presentation of the Meeting Conclusions in the IAF/ILAC workshop on the application of ISO/IEC 17011:2017	3rd April 2019 in Mexico City, Mexico
Ferney Chaparro to participate in the JWG where the decisions of the transition evaluation plan will be agreed	4th April 2019 in Mexico City, Mexico
Ferney Chaparro, as Chair of the MLA Committee, to communicate the outcome of the JWG of the regions to the peer evaluators	ASAP
Begin the document review, on site and witnessing evaluations processes to the ABs, according to the agreed evaluation plan.	Starting April 19th

6.1 CONTACTS

Contacts are listed in the attendance list

7. APPENDIX TO THE EXPERT REPORT

7.1 Agenda

7.2 Presentations

7.2.1 Day 1 Part 1

7.2.2 Day 1 Part 2

7.2.3 Day 2

7.3 Conclusions